

ARTICLE I - NAME

The name of this organization shall be **FIVE STAR WINNEBAGO CHAPTER**. For the purpose of brevity, the **FIVE STAR WINNEBAGO CHAPTER** shall be referred to in this document as the **CHAPTER**.

ARTICLE II - PURPOSE

The purpose of this Chapter shall be:

- A. To encourage good fellowship and good camping habits and cooperate with all organizations which are working toward the conservation of our natural resources.
- B. To promote improvements in recreational vehicle travel facilities wherever the need exists.
- C. To provide for a frequent interchange of recreational vehicle ideas and to promote travel safety.

ARTICLE III – MEMBERSHIP AND DUES

Section 1 Class of Membership

- A. Regular member - Any person who is a qualified owner of a Winnebago Industries RV and a member in good standing of Winnebago International Travelers (WIT), and has been voted on and accepted by members of the Five Star Winnebago Chapter.
- B. Honorary member – Is a member who no longer has an RV and can no longer participate as an active member. An honorary member may not hold office or vote at Chapter meetings. See WIT bylaws for specific requirements and qualifications.

Section 2 Membership

- A. Any person who is a qualified owner of a Winnebago Industries RV and a member in good standing of Winnebago International Travelers (WIT), is eligible to apply for membership in the Five Star Winnebago Chapter.
- B. Application for membership shall be accompanied by applicable dues after attendance of two (2) Chapter functions. The completed application must be signed by a member in good standing and submitted in person during the third Chapter outing attended.
- C. Names recommended for Honorary Chapter membership must be submitted to the WIT Club office for approval by the WIT General Manager.
- D. The membership roster shall be limited to 50 RV units. This number may be revised by a majority vote of members present at any scheduled outing.

Section 3 Dues

- A. Annual dues shall be agreed upon and reviewed from time to time by the Board of Directors. The calendar year for dues begins on January 1st. A notice shall be sent in November reminding members of payment of dues.
- B. If payment of said dues is not received by January 1st, member will be automatically dropped from the roster.
- C. Those joining in November or December will not owe dues until January 1st of the next calendar year.
- D. Any member who becomes ineligible through sale of their Winnebago Industries RV immediately forfeits membership in WIT and is not eligible to remain a member of the Chapter or to enjoy any rights afforded members. If a member has ordered another Winnebago Industries RV, membership may be retained during the period the member is without a unit for a period not to exceed ninety (90) days. See WIT bylaws, Article VI, Section 6.

Section 4 Discipline

- A. Any member may be suspended or expelled from membership for failure to abide by the by-laws, rules and regulations, or for conduct or other acts prejudicial to the best interests of the Chapter or WIT.
- B. Any member may be suspended or expelled by a 2/3 vote membership at a regular chapter meeting. Refer to California State Club WIT and/or WIT by-laws for guidance.

ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

- A. The governing body of this organization shall be known as the Board of Directors and shall consist of five (5) members:
 - 1. President
 - 2. Vice President
 - 3. Secretary
 - 4. Treasurer
 - 5. Immediate Past President

- B. The President, Vice President, Secretary and Treasurer are elected from the general membership at the annual December meeting. They shall hold office for one year or until their respective successors are duly elected and installed.
- C. The Board of Directors shall fill any vacancy which may occur by appointment or may call a special election to fill vacated offices.

ARTICLE V- DUTIES OF OFFICERS AND CHAIRPERSONS

Section 1 President

- A. Shall preside over all meetings of the membership and the Board of Directors.
- B. Shall call the Board of Directors together whenever deemed necessary and shall have, subject to the advice of the Board of Directors, direction of the affairs of the Five Star Winnebago Chapter.
- C. May sign checks, drafts, contracts and other instruments in writing which shall have been approved by the Board of Directors.
- D. Shall appoint an audit committee prior to the election of new officers.
- E. Shall appoint Committee Chairpersons as required.

Section 2 Vice President

- A. Shall in the absence of the President, perform all duties outlined for the President and be of general assistance to the President.
- B. Shall automatically become President in case of resignation of the President.
- C. Shall be responsible for scheduling Wagonmasters for the year of his/her Vice Presidency.
- D. May sign checks, drafts, contracts and other instruments in writing which shall have been approved by the Board of Directors.

Section 3 Secretary

- A. Shall attend meetings of the Chapter and keep and record accurate minutes of the proceedings of such meetings.
- B. Shall provide the minutes of each Chapter meeting to the membership.
- C. May sign checks, drafts, contracts and other instruments in writing which shall have been approved by the Board of Directors.

Section 4 Treasurer

- A. Shall be responsible for all monies collected or disbursed and shall keep accurate record of same. Shall pay all bills by check and receive approval of the Board of Directors for all expenditures over \$50.00. Normal recurring expenses that exceed the \$50.00 limit may be made without approval.
- B. Maintain a legible record book.
- C. Shall submit a monthly treasurer's report to the membership, and give an oral report at the next Chapter meeting.
- D. May sign checks, drafts, contracts and other instruments in writing which shall have been approved by the Board of Directors.
- E. Board of Directors may review ledger whenever deemed necessary.

Section 5 Immediate Past President

- A. Serves as an advisor to the President.
- B. Is a member of the Board of Directors of the Chapter.

Section 6 Membership (appointed)

- A. Sends invitations to prospective new members from list supplied by WIT.
- B. Verify that all members and applicants for membership are members in good standing in WIT.
- C. Maintain an up-to-date roster of the membership and distribute such to all members.

Section 7 Historian (appointed)

- A. Keep record of the Chapter activities through copies of the newsletter, pictures, photo albums, etc.
- B. Keep a record of all past officers and Wagonmasters.

Section 8 Sunshine (appointed)

- A. Send cards to members for birthday, anniversary, get well and sympathy.
- B. Sends flowers or other appropriate items.

Section 9 Wagonmasters (appointed)

- A. A member (and assistant when needed) will be assigned to one (1) outing per year by the Chapter Vice President.
- B. Invite members to the outing with an e-mail listing the Wagonmasters, costs, directions and schedule.
- C. Prepare a list of members planning to attend and assure that sufficient sites are reserved prior to contract deadlines.
- D. Plan activities, crafts, games, etc., and campout theme/menu as required. See WIT Wagonmaster Duties.

ARTICLE VI – MEETINGS AND OUTINGS

- A. Regular campouts of the Chapter shall, as far as practical, be held during the first week of each month, except the months of July and August which are dark.
- B. The Board of Directors will meet as required. A quorum of the Board of Directors shall consist of a minimum of three (3) members. In case of a tie vote, the President shall cast the deciding vote.
- C. National WIT by-laws provide that local Chapters may conduct one “Friendship Rally” per year, to which non-owners of Winnebago Industries RV’s may be invited. See WIT By-laws for details and requirements.
- D. Each year at the December campout, the four officers shall be nominated, elected, and installed and take office in January.
- E. Each regular member in good standing and of legal age has one (1) vote.
- F. To pass a motion or other business, a quorum (33%) of the membership must be in attendance and a majority of those voting is required for passage.

ARTICLE VII – AMENDMENT OF BY-LAWS

- A. These by-laws may be amended by a majority vote of the members present at any regularly scheduled outing, provided that the amendment was presented at the previous outing or if members were provided proposed changes by mail.

ARTICLE VIII – ROBERTS RULES OF ORDER

- A. This Chapter shall be governed by Roberts Rules of Order on all points not covered by these articles.

FIVE STAR WINNEBAGO CHAPTER

AMENDMENT TO BY-LAWS

AMENDMENT TO BY-LAWS 12/2005

ARTICLE III – MEMBERSHIP AND DUES

Section 2 Membership

- B. Delete “Application for membership shall be accompanied by a \$5.00 initiation fee.

AMENDMENT TO BY-LAWS 12/2013

ARTICLE III – MEMBERSHIP AND DUES

Section 2 Membership

- A. Delete “Winnebago Itasca Travelers” Replace with “Winnebago Industries Travelers”

AMENDMENT TO BY-LAWS 11/2014

ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

- B. Delete “two (2) years”
Insert “one (1) year”

AMENDMENT TO BY-LAWS 10/2016

ARTICLE III – MEMBERSHIP AND DUES

Section 2 Membership

- A. Delete “Winnebago Industries Travelers”
Replace with “Winnebago International Travelers” Cosmetic modifications to comply with WIT By-laws.

AMENDMENT TO BY-LAWS 3/2020

ARTICLE III MEMBERSHIP AND DUES

Section 1 Class of Membership

- A. And B. Defined Regular and Honorary Members for clarity.

Section 2 Membership

FIVE STAR WINNEBAGO CHAPTER

- A. Removed designation of “Any person or family” and replaced with “person” to clarify eligibility.
- C. Added requirement of approval for “Honorary Member” designation by WIT General Manager.

Section 3 Dues

- B. Eliminated thirty (30) day grace period for payment of dues.

Section 4 Discipline

- B. Added requirement for a 2/3 vote of membership to suspend or expel a member.

ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

- B. Changed general election from November to the December meeting.

ARTICLE V – DUTIES OF OFFICERS AND CHAIRPERSONS

Section 1 President

- D Added duty to appoint an audit committee as required by WIT National Bylaws.

Section 3 Secretary

- A. Removed the requirement to attend “all” meetings as impractical.
- B. Changed wording to clarify distribution of meeting minutes.
- D. And E eliminated as no longer applicable to position.

Section 4 Treasurer

- C. Added requirement to submit treasurers report to membership AND give oral report at meeting.

Section 5 Immediate Past President

- C. Corrected Board title.

Section 7 Historian

- A. Removed requirement to have members sign record book at meetings.

Section 8 Sunshine

FIVE STAR WINNEBAGO CHAPTER

A. Defined circumstances under which to send cards.

Section 9 Sheriff/Sergeant at Arms

Eliminated position as no longer applicable.

Section 9 Wagonmasters

B. And D. Combined into one description of tasks.

ARTICLE VI – MEETINGS AND OUTINGS

B. Eliminated the requirement to meet “between” chapter outings.

D. Changed nominations and elections to the December outing.

E. Explained voting.

F. Defined membership attendance required to conduct business.